

ANNUAL REPORT *2018 - 2019*



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02

WHO we are

VISION

MISSION

Canadians with cerebral palsy and related disabilities have access to and are inspired to achieve personal excellence and embrace lifelong participation in sport and physical activity, while Canada is a leading nation in boccia.

We collaborate with partners to increase the participation of Canadians with cerebral palsy and related disabilities in sport and physical activity, while leading, developing and growing boccia from grassroots, to producing World and Paralympic Champions.

VALUES

Excellence, Resilience, Inclusivity, Collaboration

03 Message from the PRESIDENT

I am pleased to share the Canadian Cerebral Palsy Sports Association's accomplishments over the past year – highlighted by seven National Boccia Training Squad athletes reaching the medal podium at BISFed events. In addition, we celebrate Canada's return to the CPISRA World Games held in Sant Cugat, Spain with a team of 23 athletes and 11 support staff competing across three sports of boccia, swimming and athletics. The team finished third in the overall medal table with 38 medals. Congratulations to the athletes, coaches and support staff, your performances fill us with pride!

It is important to acknowledge CCPSA's ongoing commitment to the prevention of abuse and harassment in sport and creating a safe environment for all participants. Safe sport is essential and CCPSA, along with other NSOs and MSOs, are committed to the elimination of abuse, harassment and discrimination in sport. The CCPSA continues to work on the development and implementation of comprehensive policies and procedures, the delivery of safe sport education and training, and ensuring that allegations and complaints are managed confidentially and with fairness by an independent 3rd party.

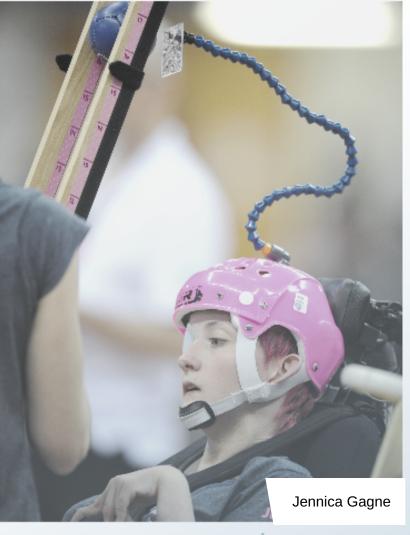
There are many passionate people involved with CCPSA and the boccia community, and we are grateful for their work and support. A sincere thank you to our staff, the Board of Directors, our national sport partners, provincial partners, and the numerous volunteers – including officials, classifiers, and sport assistants, who offer their talent and skills selflessly. I would especially like to recognize outgoing Board members over the past year, Jane Dukovich (Secretary) and Sharon Martin (President) for their work. To our federal funding partners, and our donors – your generous support helps us accomplish our goals. Thank you all.

Let's now reflect on the activities of the past year with pride, while committing to collaborate with partners to foster and promote opportunities to participate in sport and physical activity for those with Cerebral Palsy and related disabilities. In addition, to growing the sport of boccia in Canada and supporting our athletes to reach the podium at the Tokyo 2020 Paralympic Games and beyond.

Sincerely,

Marie Dannhaeuser, President
Canadian Cerebral Palsy Sports Association









05 President's REPORT

Governance and Leadership

A number of activities occurred in 2018-19 to ensure that CCPSA continues to practice good governance and manage risk.

The Sport Law & Strategy Group was contracted to create a suite of policies for the organization. These policies were reviewed by CCPSA Committees for comments and edits, before coming to the Board in August 2018 for final revisions and approval. The new policy suite includes the following:

Code of Conduct and Ethics

Discipline and Complaints Policy

Event Discipline Procedure

Dispute Resolution Policy

Appeals Policy

Extended Stay Travel Policy

済 Social Media Policy

Friends and Family Policy

Performance Partner Policy

Sanctioning Policy

Social Media Guideline for Athletes and Coaches

Providing a safe sport environment and protecting athletes from abuse, harassment and discrimination is front of mind for CCPSA. The organization attended meetings, workshops and seminars on the topic and continues to work towards implementing proactive measures including creating applicable policies and procedures (including screening practices) and adopting the Responsible Coaching Movement.

06 President's REPORT

Governance and Leadership (Cont'd)

In 2018, the organization undertook a more fulsome Board nomination process to identify potential Board Members. Four new Board members were added because of these efforts, increasing the CCPSA Board to six members — a number more consistent with good governance. All Board members were provided a newly created Board Orientation Manual to support the onboarding process.

The Board of Directors attended a two-and-a-half day in-person meeting and workshop in September. The agenda included a tour of the INS Quebec and the Boccia National Training Centre, a session on Board Responsibilities and Legal Requirements, a review of the 2018 CPISRA World Games, Operational Plan updates, developing a Risk Registry, a discussion on Revenue Diversification, and the practical applications of CCPSA's new policies.

Finally, Holly Janna joined CCPSA in the role of Communications and National Team Coordinator in February. Holly's responsibilities include National Team logistics (including team travel, and registration) and communications (social media, media releases, websites, etc.).

Marketing & Communications

In an ongoing strategy to grow the CCPSA and Boccia Canada brands, a communications plan spanning every international boccia competition in 2018 as well as the Canadian Boccia Championships (which featured webcasting), and the 2018 CPISRA World Games, was created and executed. A more comprehensive media distribution list was developed to ensure that media advisories and releases could reach media outlets across the country.

07 President's REPORT

Boccia and Cerebral Palsy Participation & Development

As per the 2017-2021 Strategic Plan and following the Vision and Mission set out by the CCPSA Board of Directors in the Fall of 2016, CCPSA continues work to provide opportunities to sport and physical activity for individuals with cerebral palsy and related neurological disabilities.

In August 2018, CCPSA sent 23 athletes competing in athletics, swimming and boccia to the CPISRA World Games in Sant Cugat, Spain. Three-hundred and thirty-one athletes competed in the Games from 25 different countries. The Canadian contingent, including 11 support staff, was the 5th largest team. By all accounts the event was a success, including the medal count where Canadians won 38 medals, finishing 3rd place overall on the medal table.

Boccia High Performance

Significant progress was made over the past year on the Gold Medal Profile, a tool that identifies integral domains and key performance indicators necessary to compete at the highest levels in boccia. In the fall of 2018, The GMP was utilized for the first time in the selection process for the 2019 National Boccia Training Squad.

The CCPSA was the beneficiary of \$24,000 in funding through Own the Podium's Innovations 4 Gold Program which provided additional investment and upgrades to the boccia application. The boccia application allows for matches to be tracked and data inputted, with the ability to analyze the data and provide reports on a number of different data points i.e. by competition, by opponent, by end, first ball percentage, etc.







09 Treasurer's REPORT

2018-2019 Fiscal Year financial snapshot related to Core Objectives:

Boccia High Performance - \$489,535



American World Open/Montreal in April

• 11 athletes, 11 sport assistants, 4 coaches, 1 physio, 1 analyst, 1 team manager

Americas Regional Open/Sao Paulo, Brazil in May

• 7 athletes, 7 sport assistants, 3 coaches, 1 team manager

European World Open/Povoa, Portugal in July

• 5 athletes, 5 sport assistants, 2 coaches, 1 team manager, 1 physio

World Championships/Liverpool, United Kingdom in August

• 6 athletes, 6 sport assistants, 2 coaches, 1 team manager, 1 physio, 1 analyst

Next Gen Training Camp in January at INS Training Centre in Montreal, QC

• 5 athletes, 5 sport assistants

Paralympics Familiarization trip to Tokyo, Japan in January

- 3 athletes, 3 sport assistants, 2 coaches
- Provision of Sport Science Services & Medical including a new Integrated Support Team Lead person, physiotherapy (new physio in December), mental performance coach (new MPC in December), biomechanics
- Funding received through Own the Podium Innovations 4 Gold Fund for further development of the boccia app
- Purchases of training equipment including balls, ramps, electronics
- Annual High Performance debrief in October. Review of 2018 and planning for 2019.

10 Treasurer's REPORT

Participation & Development - \$210,702

- Twenty-three athletes sent to participate in athletics, swimming, and boccia at the CPISRA World Games, Sant Cugat, Spain (August 2018)
- Provincial Development Grants to six Provinces (\$3,000 each), plus \$5,000 support to Défi sportif AlterGo National Open and Montreal World Open (April 2018)
- Classification workshop in Ottawa (October 2018). Ten classifiers attended. Partially funded by grant from Canadian Paralympic Committee
- Four referee training courses and two coach training courses delivered

Governance & Leadership - \$307,773

- Hired Holly Janna in full-time role of Communications and National Team Coordinator
- Three day in-person CCPSA Board of Directors meeting (September 2018). Topics included: Board of Directors Responsibilities & Legal Requirements, Policies, Risk Registry, CPISRA Games wrap-up, Revenue Diversification, Operational Plan update, Boccia tracking app presentation.

Marketing & Communications - \$15,637

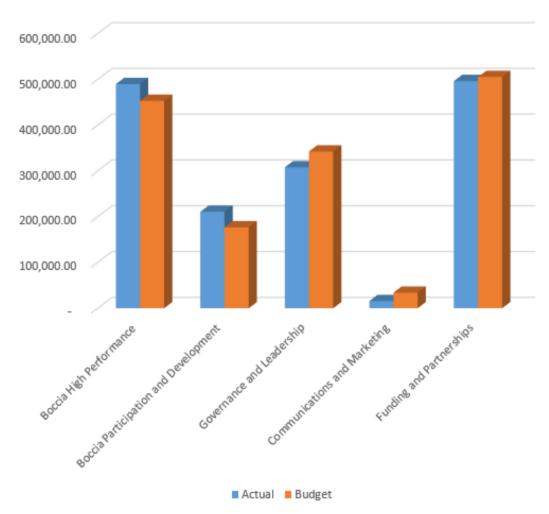
Hiring of summer student through Canada Summer Jobs program to assist with marketing & communications activities

11 Treasurer's REPORT

Fiscal 2018-2019 Expenses

		Actual	Budget	Under / Over Budget	% of Total Budget
1	Boccia High Performance	489,535.00	452,975.00	(36,560.00)	32.4%
2	Boccia Participation and Development	210,702.00	176,700.00	(34,003.00)	13.9%
3	Governance and Leadership	307,773.00	342,225.00	34,452.00	20.3%
4	Communications and Marketing	15,637.00	34,000.00	18,363.00	1%
5	Funding and Partnerships	496,203.00	505,000.00	8,796.00	32.8%
				·	
	TOTALS	1,519,850.00	1,510,900.00	(8,950.00)	

Expenses Budget to Actual



12 **AUDITED** Financial Statements

Statement of Financial Position

(As at March 31, 2019)

		20	19	2018
ASSETS				
CURRENT Cash Accounts receivable HST receivable Prepaid expenses	s 	i	156,065 42,771 59,010 74,619	\$ 164,604 9,280 51,922 80,127
			332,465	305,933
CAPITAL ASSETS (note 3)			3,940	5,629
INTERNALLY RESTRICTED F (notes 7, 8 and 9)	UNDS		287,326	300,675
		\$	623,731	\$ 612,237
CURRENT Accounts payable and accrue Government remittances paya Deferred revenue		\$	33,060 7,206 17,812 58,078	\$ 22,915 6,724 - 29,639
NET ASSETS				
INVESTED IN CAPITAL ASSE	гs		3,940	5,629
UNRESTRICTED			274,387	276,294
TOKYO 2020 PARALYMPIC RI (note 7)	ESERVE		152,225	150,000
CEREBRAL PALSY SPORTS PARTICIPATION RESERVE (n 9)	ote 8 and		135,101	150,675
			565,653	582,598
		3	623,731	\$ 612,237

13 **AUDITED** Financial Statements

Statement of Changes in Net Assets

(For the Year Ended March 31, 2019)

	Tokyo 2020 Paralympic Reserve	Cerebral Palsy Sports Participation Reserve	Palsy Sports Invested in Participation Capital		2019 Total	2018 Total	
NET ASSETS, BEGINNING OF YEAR	\$ 150,000	\$ 150,675	\$ 5,629	\$ 276,294	\$ 582,598	\$ 548,111	
Excess of revenue over expenditures, before other item	2,225	1,371	-	27,075	30,671	34,487	
CPISRA World Games, net (note 9)	-	(47,616)	-	-	(47,616)	-	
Reserve allocation (note 9)	-	30,671	-	(30,671)	-	-	
Amortization	-	-	(1,689)	1,689	-	-	
NET ASSETS, END OF YEAR	\$ 152,225	\$ 135,101	\$ 3,940	\$ 274,387	\$ 565,653	\$ 582,598	

14 **AUDITED** Financial Statements

Statement of Operations

(For the Year Ended March 31, 2019)

	2019		2018
REVENUE Sport Canada (note 2) Own the Podium	\$ 534,000 24,000	\$	541,000
Fundraising	808,541		833,634
Athlete Assessments	25,438		19,200
Memberships	-		624
Other grants	19,980		31,210
Interest and sundry	 30,842		37,288
	1,442,801		1,462,956
EXPENDITURES			
Governance and leadership (note 6)	307,773		265,108
Communication and marketing (note 6) Boccia and cerebral palsy participation	15,637		11,982
and development	102,982		69,285
Boccia high performance (note 6)	489,535		565,944
Funding and partnerships	 496,203		516,150
	1,412,130		1,428,469
EXCESS OF REVENUE OVER			
EXPENDITURES,	00.074		04.407
EFORE OTHER ITEM	30,671		34,487
OTHER ITEM			
CPISRA World Games, net (note 9)	 (47,616)		-
DEFICIENCY) EXCESS OF REVENUE			
OVER EXPENDITURES	\$ (16,945)	\$	34,487





Donna Zorn, Vincent Banuk Gagnon, & Alain Grenon



"It has been another busy and productive year! The sport of boccia continues to become better and better! You can read the details in the following reports from each of the Boccia Canada Council Committees."



Gary Vander Vies, Boccia Canada Council Chair

Athletes' Council

This past year the Athletes' Council expanded in size welcoming a BC5 athlete representative to the Council. Only one BC5 athlete was interested in the post but we hope to see additional interest and add the second BC5 Representative to join at 2020 Canadian Boccia Championships. We are also looking to welcome one OPEN class Representative to join the Council.

In addition, the Athletes' Council also decided to create the Vice-Chair position. The two Chairs act together as one unit with one vote on the Boccia Canada Council.

The Athletes' Council continues to gather information on the safe sport movement and looks forward to working with CCPSA to ensure a smooth implementation of these new policies and procedures.

Currently, the Athletes' Council has started a research project about parasport coaching in Canada in hopes of bringing concrete data to CCPSA around recruitment and development.

A goal of the Athletes' Council moving forward is to collaboratively establish a per diem policy with CCPSA.

High Performance Committee

Competitions

In 2018-19 National Boccia Training Squad athletes attended the following competitions:

- (3) American World Open, Montreal in April (11 athletes)
- (3) American Regional Open, Sao Paulo in May (7 athletes)
- European World Open, Portugal in July (5 athletes)
- World Championship, Liverpool in August (6 athletes)
- Japan Para Boccia Championships, Tokyo in January 2019 (3 athletes)
 - Also used for Tokyo familiarization trip with BC4's with the support of the Canadian Paralympic Committee

Medals at BISFed Competitions in 2018

Name (Classification)	Event	Result	Date
Alison Levine (BC4)	BISFed Montreal World Open	Silver	April 2018
Hanif Mawji (BC1)	BISFed Sao Paulo Boccia Regional Open	Bronze	May 2018
Marylou Martineau (BC3)	BISFed Sao Paulo Boccia Regional Open	Bronze	May 2018
Benoit Ostiguy, Josée Lamothe, Hanif Mawji (BC1/BC2)	BISFed Sao Paulo Boccia Regional Open	Bronze	May 2018
Marylou Martineau, Philippe Lord, Éric Bussière (BC3)	BISFed Sao Paulo Boccia Regional Open	Silver	May 2018
Philippe Lord, Éric Bussière (BC3)	World Open Povoa de Varzim in Portugal	Silver	July 2018

High Performance Committee

Coaches and Specialists

In April 2018, Simon Larouche and Kristin Dorrance joined the boccia coaching team. Simon under a full-time contract with his time divided between coaching and performance analyst at events (tracking with Boccia Apps) and Kristin in the role of part-time BC3 coach for 2018-19. Cesar Nicolai continued in his duties as the full time BC4 coach.

In 2018-19, six specialists were involved with the National Team either privately or through INS Québec in the areas of physiotherapy, sport psychology, biomechanics, physiology, nutrition and research/development. In March, François Prince, a scientist from the Université of Montréal, became the Integrated Support Team (IST) Leader to support National Team Head Coach Mario Delisle with the different science services that we are developing with the support of the INS Québec.

Involved in the BISFed Development Committee, Mario developed an international coaching course and delivered the first pilot of the course in Denmark in April 2018. The course has since been delivered in 5 countries.

Gold Medal Profile

Work continued on the Gold Medal Profile to establish new National Team Selection Criteria and new carding criteria. In November, following the 2018 Canadian Boccia Championships, the Gold Medal Profile model was used for the first time as one of the criteria to determine the National Boccia Training Squad.

High Performance Committee

Own the Podium (OTP)

In April 2018, Chris Lindsay, our High Performance Advisor from Own the Podium (OTP), attended the World Open event in Montreal and assessed the event, our work, planning, etc., based on the following categories: Coach & Technical Leadership, Competition Environment Conditions, Integrated Support Team, Athlete Observations, and Competition. We received a very solid score of 81.29%.

Also last April, we applied to the OTP Innovations for Gold – Applied Sport Research Fund for further refinements to the boccia app. We received \$24,000 through the Program in October and used those funds for further data research and various updates on our Apps, a tool unique in the world to compile competition data.

In October, we held our High Performance Debrief which included our coaches, IST members, senior staff, High Performance Chair, and our OTP High Performance Advisor, to review 2018 and determine priorities for 2019. That set the stage for our 2019-2020 OTP submission and formal presentation of the plan in November. In January, OTP advised that we would receive the same funding as last year, \$320,000 split into operation of the High Performance program (training, competition, coaching salaries, etc.) and sport science, with most of this money being directly transferred to the INS Québec for specialist support.

Athlete Assistance Program (Carding)

Sport Canada advised in November that 10 cards were available for our boccia athletes. These cards were distributed to athletes in January 2019 following the established carding criteria for the year.

Participation & Development

Canadian Boccia Championships

2018 marked the start of a three year commitment to move the Canadian Boccia Championships from March to November. Easter Seals Newfoundland and Labrador hosted the 25th edition of the Championships in St. John's.

Hurricane force winds wreaked havoc with transportation, delaying arrivals of athletes, coaches and officials, stranding some travellers for three days, and causing cancellation of the team and pairs competition. Athletes who had managed to arrive before the winds were instead treated to a friendly mixed team event put together by the host organizing committee. The event even had it's own 'Come From Away' moment when two officials were among several passengers on a flight that was forced to land in Deer Lake, NL, nine hours' drive from St. John's. The next morning, a kind couple who were also on the flight drove all the stranded passengers to St. John's.

Individual competition went ahead as scheduled.

SportAbility BC has been confirmed as the host of the 2019 Canadian Boccia Championships. The London Cannonballs have submitted their Confirmation of Interest in hosting the 2020 event.

Provincial Development Grants / Take the Shot Grants

A total of \$18,000 was awarded to six provincial partners (NL, QC, BC, ON, MB and AB) through the development grant program. Each partner was eligible to receive a maximum of \$3,000 towards initiatives across these four development pillars:

- Recruitment and Development
- Daily Training
- Coaching Education
- Official Development

An additional \$4,000 in "Take the Shot" micro-grants was provided to QC, MB, NL and BC (\$1,000 each) to assist with awareness and for recruitment events.

Participation & Development

Provincial Development Grants / Take the Shot Grants (Cont'd)

Following a review of the Participation and Development grant programs, the grant guidelines were adjusted for the 2019/20 grant round. To better support further growth and development, the grant program will be expanded beyond provincial partners to include clubs and hosting grants for National Opens. Clubs will now have access to travel funding to support athletes moving along the competition pathway. Support will continue to be available for official/coach training, equipment and first contact programming.

Responsible Coaching Movement (RCM)

The organization began working towards adoption of the Responsible Coaching Movement (RCM). The RCM is a call to action for sport organizations to make sport safer, coordinated by Coaching Association of Canada and the Canadian Centre for Ethics in Sport. The RCM focuses on three key solutions:

- Rule of Two
- Background Screening
- Ethics Training

Adoption of this initiative requires a significant review of policies affecting delivery of boccia in Canada. This policy review began in 2018 is expected to be completed in 2019. Policies currently under review include:

- Athlete Protection Policy
- Screening Policy
- Travel Policy
- Reciprocation Policy
- Whistleblower Policy

All provincial partners are requested to commit to adopting the pledge and are currently working towards formal adoption.

As 2018 progressed, Safe Sport emerged as an important overall trend in sport, beyond coaching. The RCM is now part of the Safe Sport Strategy. More commentary on Safe Sport can be found in the President's message and report.

Participation & Development

Domestic Events

The Defi Sportif and Boccia Blast continued to be sanctioned as National Opens and were well attended, while a new competition emerged in British Columbia. The Western Challenge was planned for delivery in early April 2019.

Officials Development

Referees

There were several referee courses offered throughout the country in 2018.

- January (Quebec City) 3 candidates
- February (Vancouver) 9 candidates
- March (St. John's) 6 candidates
- Classifiers

Thanks to a Classification grant from the Canadian Paralympic Committee, the first Boccia Classifier Professional Development Workshop was held in Ottawa in October 2018. Ten national and international classifiers from five provinces (NL, NS, QC, ON, BC) met to review the Boccia Canada Classification Manual, BISFed classification profiles and classification administration procedures. Classifiers also had the opportunity to hone their skills with practical classification sessions thanks to local athletes who volunteered their time.

CPISRA World Games

For the first time since 2005, Canada competed in the Cerebral Palsy International Sports and Recreation Association (CPISRA) World Games. CCPSA partnered with Swimming Canada, the Ontario Cerebral Palsy Sports Association and Athletics Canada to send twenty-three athletes to the games in Sant Cugat, Spain from August 7 – 11.

Athletes competed in 3 parasports; athletics, swimming and boccia. The CPISRA World Games play an important role in the athlete development pathway. They provide developing athletes with the opportunity to get a multisport experience that will help prepare them for larger competitions such as the Parapan or Paralympic Games.

Participation & Development

CPISRA World Games (Cont'd)

Team Canada finished the CPISRA World Games with a total of 38 medals; 19 gold, 15 silver and 4 bronze for an overall 3rd place finish among 25 countries.

2025 Canada Games

An application was submitted to the Canada Games Council to add boccia to the 2025 Canada Summer Games in Newfoundland and Labrador. Boccia was the sixth ranked parasport, but only the first five parasports were selected. However, there is still an opportunity for boccia to be included at the discretion of the Host Society as a Host Choice sport. This decision will be made at a later date.

Technical Delegate Pathway

Traditionally, Technical Delegates for boccia have learned by doing. The need for a more formal training pathway was identified, and in 2017 Gabriel Couterier attended BISFed's pilot Technical Delegate training. He then developed a Canadian Technical Delegate training pathway and delivered the first Canadian Technical Delegate course in Whitby, ON in August. Seven candidates from three provinces attended, including Adam Dukovich, Loretta Davis, Beth Marion, Terry Goulet, Jim Davis, Krista Gagne and Eileen Bartlett. All candidates successfully passed the technical component.

Candidates must then co-lead a national level open competition with Couterier to complete their certification. Adam Dukovich completed his practical component at the 2018 Boccia Blast and Eileen Bartlett is scheduled to complete hers at the 2019 Defi Sportif.

Boccia Day in Canada

The second Boccia Day in Canada was held September 29 across the country. The main event was held in St. John's, NL to help build awareness of the sport in the lead up to the 2018 Canadian Boccia Championships.

Participation & Development

Provincial Forum

The need to better connect with provinces to discuss the future of boccia in Canada emerged as a priority in 2018. From consultations with Provincial partners, it was clear they were eager to meet in person. The idea of a Provincial Boccia Forum was born. The focus was on identifying development gaps, sharing successful strategies, reviewing current goals/strategies and adjusting the development plan as needed. The event is planned to coincide with the inaugural Western Boccia Challenge in Surrey, BC.

National Coaching Certification Program (NCCP)

Juliana Von Cramon (ON) was trained as an NCCP Learning Facilitator. Learn To Coach Boccia courses were offered in St. John's, NL (7 candidates) and Whitby, ON (4 candidates).

Ranking System

A new Sanction policy was passed by the CCPSA. The policy covers Provincial Championships, National Opens and the Canadian Boccia Championships. It provides clearly detailed criteria that boccia competitions must meet to receive a sanction. Event hosts are encouraged to consult the policy prior to submitting sanction applications. One key change is that national ranking points will no longer be allocated for Provincial Championships, although these events will continue to be sanctioned. National boccia rankings continue to be posted on the Boccia Canada website.

Provincial Partner Recognition Criteria

To assist in the process of identifying new provincial partners in provinces that don't currently participate in boccia or have a recognized Provincial Sport Organization, draft criteria were developed to help define the requirements to be a recognized Provincial Partner of the CCPSA. The criteria was circulated to the Participation Development Committee and is in the process of final review.

25 THANK YOU to our PARTNERS

International Sport Partners



REACH **HIGHER**



National Sport Partners







Provincial Partners













26 CONTACT us

Location...

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