

**CANADIAN CEREBRAL PALSY
SPORTS ASSOCIATION**

FINANCIAL STATEMENTS

MARCH 31, 2019

CONTENTS

INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
STATEMENT OF FINANCIAL POSITION	3
STATEMENT OF CHANGES IN NET ASSETS	4
STATEMENT OF OPERATIONS	5
STATEMENT OF CASH FLOWS	6
NOTES TO THE FINANCIAL STATEMENTS	7
INDEPENDENT AUDITORS' COMMENTS ON SUPPLEMENTARY FINANCIAL INFORMATION	
SUPPLEMENTARY SCHEDULE - SPORT CANADA	12



PARKER PRINS LEBANO
Chartered Professional Accountants
Professional Corporation

INDEPENDENT AUDITORS' REPORT

To the Members of the:
CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION

Qualified Opinion

We have audited the accompanying financial statements of the Canadian Cerebral Palsy Sports Association, which comprise the Statement Of Financial Position as at March 31, 2019, and the Statements Of Changes In Net Assets, Operations, and Cash Flows for the year then ended, and Notes To The Financial Statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Canadian Cerebral Palsy Sports Association as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Canadian Cerebral Palsy Sports Association derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Canadian Cerebral Palsy Sports Association. Therefore, we were not able to determine whether any adjustments might be necessary to recorded donations and fundraising, excess of revenues over expenditures, assets and net assets.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Canadian Cerebral Palsy Sports Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Canadian Cerebral Palsy Sports Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Canadian Cerebral Palsy Sports Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Canadian Cerebral Palsy Sports Association's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Canadian Cerebral Palsy Sports Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Canadian Cerebral Palsy Sports Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Canadian Cerebral Palsy Sports Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Parker Prins Lebrano Chartered Professional Accountants Professional Corporation
Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Ottawa, Ontario
July 28, 2019

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2019

	<u>2019</u>	<u>2018</u>
ASSETS		
CURRENT		
Cash	\$ 156,065	\$ 164,604
Accounts receivable	42,771	9,280
HST receivable	59,010	51,922
Prepaid expenses	<u>74,619</u>	<u>80,127</u>
	332,465	305,933
 CAPITAL ASSETS (note 3)	 3,940	 5,629
 INTERNALLY RESTRICTED FUNDS (notes 7, 8 and 9)	 <u>287,326</u>	 <u>300,675</u>
	<u><u>\$ 623,731</u></u>	<u><u>\$ 612,237</u></u>
 LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 33,060	\$ 22,915
Government remittances payable	7,206	6,724
Deferred revenue	<u>17,812</u>	<u>-</u>
	<u>58,078</u>	<u>29,639</u>
 NET ASSETS		
INVESTED IN CAPITAL ASSETS	3,940	5,629
UNRESTRICTED	274,387	276,294
TOKYO 2020 PARALYMPIC RESERVE (note 7)	152,225	150,000
CEREBRAL PALSY SPORTS PARTICIPATION RESERVE (notes 8 and 9)	<u>135,101</u>	<u>150,675</u>
	<u>565,653</u>	<u>582,598</u>
	<u><u>\$ 623,731</u></u>	<u><u>\$ 612,237</u></u>

Approved by the Board:

 Director



Director

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED MARCH 31, 2019

	Tokyo 2020 Paralympic Reserve	Cerebral Palsy Sports Participation Reserve	Invested in Capital Assets	Unrestricted	2019 Total	2018 Total
NET ASSETS, BEGINNING OF YEAR	\$ 150,000	\$ 150,675	\$ 5,629	\$ 276,294	\$ 582,598	\$ 548,111
Excess of revenue over expenditures, before other item	2,225	1,371	-	27,075	30,671	34,487
CPIRSA World Games, net (note 9)	-	(47,616)	-	-	(47,616)	-
Reserve allocation (note 9)	-	30,671	-	(30,671)	-	-
Amortization	-	-	(1,689)	1,689	-	-
NET ASSETS, END OF YEAR	<u>\$ 152,225</u>	<u>\$ 135,101</u>	<u>\$ 3,940</u>	<u>\$ 274,387</u>	<u>\$ 565,653</u>	<u>\$ 582,598</u>

The accompanying notes are an integral part of the financial statements.

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31, 2019

	<u>2019</u>	<u>2018</u>
REVENUE		
Sport Canada (note 2)	\$ 534,000	\$ 541,000
Own the Podium	24,000	-
Fundraising	808,541	833,634
Athlete assessments	25,438	19,200
Memberships	-	624
Other grants	19,980	31,210
Interest and sundry	<u>30,842</u>	<u>37,288</u>
	<u>1,442,801</u>	<u>1,462,956</u>
EXPENDITURES		
Governance and leadership (note 6)	307,773	265,108
Communication and marketing (note 6)	15,637	11,982
Boccia and cerebral palsy participation and development	102,982	69,285
Boccia high performance (note 6)	489,535	565,944
Funding and partnerships	<u>496,203</u>	<u>516,150</u>
	<u>1,412,130</u>	<u>1,428,469</u>
EXCESS OF REVENUE OVER EXPENDITURES, BEFORE OTHER ITEM	30,671	34,487
OTHER ITEM		
CPISRA World Games, net (note 9)	<u>(47,616)</u>	<u>-</u>
(DEFICIENCY) EXCESS OF REVENUE OVER EXPENDITURES	\$ (16,945)	\$ 34,487

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2019

	<u>2019</u>	<u>2018</u>
CASH FLOWS (USED FOR) FROM OPERATING ACTIVITIES		
(Deficiency) excess of revenue over expenditures	\$ (16,945)	\$ 34,487
Items not affecting cash:		
Amortization	<u>1,689</u>	<u>2,158</u>
	(15,256)	36,645
Net changes in non-cash items related to operations:		
Accounts receivable	(33,491)	9,063
HST receivable	(7,088)	52,648
Prepaid expenses	5,508	(80,127)
Accounts payable and accrued liabilities	10,145	(35,455)
Government remittances payable	482	47
Deferred revenue	<u>17,812</u>	<u>-</u>
	(21,888)	(17,179)
CASH FLOWS USED FOR INVESTING ACTIVITIES		
Purchases of capital assets	<u>-</u>	<u>(1,186)</u>
DECREASE IN CASH	(21,888)	(18,365)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>465,279</u>	<u>483,644</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>\$ 443,391</u></u>	<u><u>\$ 465,279</u></u>
 Cash and cash equivalents consist of:		
Cash	\$ 156,065	\$ 164,604
Internally restricted funds (notes 7, 8 and 9)	<u>287,326</u>	<u>300,675</u>
	<u><u>\$ 443,391</u></u>	<u><u>\$ 465,279</u></u>

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2019

1. DESCRIPTION OF ACTIVITIES

The Canadian Cerebral Palsy Sports Association (the "Association") is incorporated under the Canada Corporations Act and is a registered charitable organization as defined by the Income Tax Act of Canada. The Association collaborates with partners to increase the participation of Canadians with cerebral palsy and related disabilities in sport and physical activity, while leading, developing and growing boccia from grassroots, to producing World and Paralympic Champions.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations, and reflect the following policies:

CAPITAL ASSETS

Capital assets are recorded at cost and amortization is calculated at the rate of 30% per year on a declining balance basis. In the year of acquisition, one-half of the annual rate is applied.

REVENUE RECOGNITION

The Association follows the deferral method of recognizing revenue. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

SPORT CANADA CONTRIBUTIONS

Contributions received from Sport Canada are subject to specific terms and conditions regarding the expenditure of the funds. The Association's records are subject to audit by Sport Canada to identify instances, if any, in which amounts charged against contributions have not complied with the agreed terms and conditions and which, therefore, would be refundable to Sport Canada. Adjustments to prior years' contributions are recorded in the year in which Sport Canada request the adjustment.

Contributions are accounted for on an accrual basis. Any portion of a contribution that has not been spent for the purpose it was intended is considered refundable to the Federal Government.

USE OF ESTIMATES

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed annually and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

FINANCIAL INSTRUMENTS

Financial instruments are recognized at fair value.

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS (continued)
MARCH 31, 2019

3. CAPITAL ASSETS

		2019		2018
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Office equipment	\$ 52,025	\$ 49,178	\$ 2,847	\$ 4,067
Sports equipment	17,159	16,066	1,093	1,562
	<u>\$ 69,184</u>	<u>\$ 65,244</u>	<u>\$ 3,940</u>	<u>\$ 5,629</u>

4. FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, accounts receivable and accounts payable and accrued liabilities and government remittances payable. Unless otherwise noted, it is management's opinion that the Association is not exposed to significant interest rate, currency, credit, liquidity or market risks arising from its financial instruments and the carrying amount of the financial instruments approximate their fair value.

5. LEASE COMMITMENTS

The Association is committed to an operating lease for office facility. The minimum payments over the next two years are as follows:

2020	\$ 24,384
2021	14,224

6. SALARIES AND BENEFITS

Salaries and benefits are allocated as follows:

	<u>2019</u>	<u>2018</u>
Governance and leadership	\$ 195,293	\$ 164,590
Communication and marketing	6,116	7,913
Boccia high performance	<u>151,438</u>	<u>175,003</u>
	<u>\$ 352,847</u>	<u>\$ 347,506</u>

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS (continued)
MARCH 31, 2019

7. TOKYO 2020 PARALYMPIC RESERVE

The Association's Board of Directors has established this fund for the purpose of segregating funds to be used for preparation of the Tokyo 2020 Paralympic team. Valid use of the funds could include, but not limited to, sport science services, coaching, competitions, training, equipment, and research and development.

The initial investment in the Tokyo 2020 Paralympic Reserve was \$150,000. Any income generated by the fund will be kept within the fund and any expenses will require the Association's Board of Directors approval. Transferring of money from the fund to another Association account will require the Association's Board of Directors approval. Annually, the Association's Board of Directors will review activities in the fund and determine if the fund is meeting its intended purpose. Closing the fund will require the Association's Board of Directors approval.

As at March 31, 2019 the fund balance consisted of a Guaranteed Investment Certificate (GIC) of \$152,225 (2018 - Cash of \$150,000) bearing an annual interest rate of 1.55% and maturing in July 2019.

8. CEREBRAL PALSY SPORTS PARTICIPATION RESERVE

The Association's Board of Directors has established this fund for the purpose of segregating funds to be used as per the Association's stated mission of "...increasing the participation of Canadians with cerebral palsy and related disabilities in sports and physical activity...". Valid use of the funds could include, but not limited to, programming, partnerships, marketing and communications, and research projects.

The initial investment in the Cerebral Palsy Sports Participation Reserve was \$150,000. Any income generated by the fund will be kept within the fund and any expenses will require the Association's Board of Directors approval. Transferring of money from the fund to another Association account will require the Association's Board of Directors approval. Annually, the Association's Board of Directors will review activities in the fund and determine if the fund is meeting its intended purpose. Closing the fund will require the Association's Board of Directors approval.

As at March 31, 2019 the fund balance consisted of a Guaranteed Investment Certificate (GIC) of \$152,046 (2018 - Cash of \$150,000) bearing an annual interest rate of 1.55% and maturing in April 2019, net of \$16,945 due to the unrestricted fund.

9. CPISRA WORLD GAMES

On March 28, 2018, the Association's Board of Directors approved the allocation of \$45,000 of funding from Cerebral Palsy Sports Participation Reserve Fund to send a team to participate in the CPISRA World Games taking place in August 2018, in Sant Cugat, Spain. This was a new initiative to fund the development of CP athletes other than boccia players.

Athlete, PSO, NSO fees	\$ 60,105
CPISRA World Games expenses	<u>(107,721)</u>
Deficit	<u>\$ (47,616)</u>

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS (continued)
MARCH 31, 2019

9. CPISRA WORLD GAMES (continued)

The Board also approved the allocation of any excess of revenue over expenditures to be applied to the Cerebral Palsy Sports Participation Reserve Fund for this year.

10. COMPARATIVE FIGURES

Certain comparative figures may have been reclassified in order to conform with the current year financial statement presentation.



PARKER PRINS LEBANO
Chartered Professional Accountants
Professional Corporation

INDEPENDENT AUDITORS' COMMENTS ON SUPPLEMENTARY FINANCIAL INFORMATION

To the Members of the:

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION

The audited financial statements of the CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION as at March 31, 2019 and our report thereon, dated July 28, 2019, are presented in the preceding section of these financial statements. The financial information presented hereinafter was derived from the accounting records tested by us as part of the auditing procedures followed in our examination of the financial statements and, in our opinion, it is fairly presented in all material respects in relation to the financial statements taken as whole.

Parker Prins Lebano Chartered Professional Accountants Professional Corporation
Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Ottawa, Ontario
July 28, 2019

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
SUPPLEMENTARY SCHEDULE - SPORT CANADA
MARCH 31, 2019

	<u>Total</u>
FUNDING	
General administration	\$ 31,500
Governance	4,000
Salaries, fees and benefits	80,000
Coaching salaries and professional development	73,000
National team program	11,500
Official languages	10,000
Operations and programming	59,000
Enhanced excellence	260,000
Next generation initiative	<u>5,000</u>
	<u>534,000</u>
EXPENDITURES	
General administration	69,769
Governance	18,922
Salaries, fees and benefits	215,516
Coaching salaries and professional development	157,587
National team program	16,243
Official languages	22,774
Operations and programming	210,702
Enhanced excellence	302,420
Next generation initiative	<u>9,712</u>
	<u>\$ 1,023,645</u>