



**CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
ANNUAL GENERAL MEETING
THURSDAY, SEPTEMBER 15, 2022
via ZOOM**

Present:

CCPSA Board members: Alana Aird (Chair), Cornell Dover, Steve Dukovich, José Malo, Alexander Ferreira-Silva

CCPSA Staff: Peter Leyser, Jennifer Larson, Mario Delisle, Holly Janna

Boccia Canada Council: Adam Dukovich (Chair, Athletes' Council), Eileen Bartlett (Chair, Participation & Development Committee), Jane Blaine (Chair, High Performance Committee)

Other: Alison Levine (Athletes' Council), Sally Hutt (Provincial Partner), Lorette Dupuis (Head of Classification), Tracey Stephenson (Provincial Partner), Stéphanie Parker (Sport Canada), Isabelle Longtin (Referee), Gary Vander Vies (Referee)

1. Call to order/ Roll Call – 7:04 pm

- Alana (Chair) welcomed everyone and thanked them for their commitment to CCPSA/Boccia Canada
- Alana noted she will be Chairing the meeting in place of Suzanne Winterflood, President, who can not attend
- Noted the meeting will be conducted in English, but if anyone requires any clarification in French, José or Alex will translate
- Noted we have quorum
- Roll call completed

2. Declaration of votes:

- Voting members are the CCPSA Board of Directors: Cornell Dover, José Malo, Steve Dukovich, Alexandre Ferreira-Silva, Suzanne Winterflood, Alana Aird
- Chair encouraged participation from others attending, including bringing forward any questions and comments

3. Approval of Agenda:

Motion to Approve Agenda with amendments brought forward: *Cornell Dover*. Seconded: *Steve Dukovich*. All in favour. Motion carried.



4. Approval of Minutes from the Annual General Meeting on September 9, 2021:

Motion to Approve Minutes from the Annual General Meeting on September 9, 2021:

Cornell Dover. Seconded: Steve Dukovich. All in favour. Motion carried.

5. Reports:

President & Executive Director (Peter Leyser):

- Peter noted with Suzanne unable to attend, he will cover off both the President and Executive Director Report focussing on Governance, Communications, Funding & Partnerships
 - Thanked everyone for attending and investment into CCPSA/Boccia
- i) 2022-2025 Strategic Plan
- Hired Sheffe Consulting to facilitate the process and virtual meetings
 - Engaged all stakeholders through survey, asking questions around strengths, opportunities, challenges, roles we should be/not be playing, and new ideas
 - Virtual working group established, reviewed the data, and worked through the design of a new Strategic Plan
 - Virtual working group included: Board, representation from Provincial Partners, Athletes' Council, Committee Chairs, staff, others from sport and disability community
 - Started at high level Vision & Mission: Put boccia first and up front versus previous version. Ninety-five percent of resources and time spent as National Sport Organization for boccia. Second sentence references our aspiration that anyone with physical disabilities can access quality sport. Based on feedback from stakeholders, replaced "cerebral palsy and related disabilities" with "physical disabilities".
 - Values: Excellence, Resilience, Inclusivity and Collaboration remain. Added Integrity. The acronym is Eriic. Motto when facing challenges and decisions, "what would Eriic do?"
 - Five key Areas of Focus identified each with achievements and major initiatives through 2025
 - 2022-2025 Strategic Plan available on website and thank you to Holly for designing
- ii) Safe Sport
- 99% compliance on measures outlined in CCPSA Screening Policy i.e., Police or Vulnerable Sector Check, Respect Group online training
 - Policies in place, following Rule of Two in training and competitions, have Independent Third Party in place for those who want to raise a complaint dealing with abuse, harassment, discrimination, bullying
 - Noted importance of consciously embedding safe sport culture and needs to be continually monitored, cannot be taken for granted, and intentionally worked on by everyone, including leaders on this call



- iii) Boccia Canada Council Committee Chairs leaving roles
 - Thanked Gary Vander Vies and Donna Zorn who have left their Committee Chair roles, for their huge contributions to CCPSA and boccia. Both worked in many roles: Board member, Committee Chair, Referee, Technical Delegate, etc. Both continue to referee boccia.
 - Thanked their replacements, Steve Dukovich and Jane Blaine for their commitment and effort in these roles

- iv) CCPSA 2021 Hall of Fame Inductions
 - Congratulated Alain Grenon and Mario Delisle for their induction into the CCPSA Hall of Fame last November during the 2021 Canadian Boccia Championships in Québec City
 - Both very deserving and have put tremendous effort and time over many years in boccia and parasport

- v) Marketing & Communications
 - Websites underwent redesign. Improved accessibility features, cleaner and more user friendly
 - Social media followers on all platforms continues to grow
 - Collaboration with Canadian Women in Sport, facilitating “*Conversations with Women in Sport*”. Three panel sessions, 3 women per panel on i) Leadership ii) High Performance iii) Development. Funded through Sport Canada Gender Equity initiative.
 - *Profiling Women in Boccia Series* featured 14 vignettes released on women in various roles in the sport including athletes, coaches, performance partners, officials and other volunteers. One compilation video released to coincide with International Women’s Day last March. Videos can be viewed on CCPSA/Boccia YouTube channel. Funded through Sport Canada Gender Equity initiative.
 - *Take the Shot Tokyo* – athletes led 14 presentations to schools and clubs. Shared their story, how they became involved in boccia, what it has meant to them.

- vi) Funding & Partnerships
 - Generally, gross revenues are 60% telemarketing/40% Sport Canada
 - Acknowledged Sport Canada support through *Recovery Fund for Arts, Culture, Heritage, and Sport Sectors*
 - Thanked federal sport partners for their continued support: Sport Canada, Own the Podium, Canadian Paralympic Committee, INS Québec, Coaching Association of Canada. In addition, Provincial Partners who are delivering boccia and disability sport.
 - Successful in five new grants this year:
 - i) Jumpstart: Bratz@home kits to 80 individuals with disabilities under 25 years of age



- ii) Jumpstart: Frame Running try-it session with Ontario Cerebral Palsy Sports Association
 - iii) Enabling Accessibility Fund: Installation of accessible, single occupant washroom on 3rd floor of INS Montréal
 - iv) Ontario Sport Hosting Grant: Delivery of 2022 Canadian Boccia Championships
 - v) Canadian Paralympic Committee: Classifier training grant
- vii) Kabush Para Athlete Fund
- Ken & Debbie Kabush approached CCPSA in January with idea of establishing a bursary for three up-and-coming para-athletes with cerebral palsy, to assist with training, competition, coaching, and travel costs.
 - Their daughter Alison was stalwart in boccia in the early 1990's and 2000's and competed in three Paralympics
 - Call for applications was sent in the summer. Number of applications received surpassed our expectations.
 - Committee reviewed applications, three chosen, notified, with media release forthcoming
 - Fund set-up by Kabush family to ensure bursaries awarded every year

Boccia Canada Council (Steve Dukovich):

- Recognized the contributions of former Committee members Gary Vander Vies and Donna Zorn
 - i) Athletes Council (Alison Levine):
 - i. Josh Gauthier new BC3 representative on the Council
 - ii. Lance Cryderman moved into Vice-Chair role
 - iii. Committee thanked Alison Levine for her previous role as Vice-Chair. Stays on in BC4 role.
 - iv. Athlete concerns on challenges and costs of travel, and limited new young officials entering the sport of boccia
 - ii) Participation & Development (Eileen Bartlett):
 - v. Atlantic Virtual Forum held with potential boccia delivery partners
 - vi. Provincial Forum (in-person) held in Charlottetown – Parasport PEI and Parasport New Brunswick joined the meetings and subsequently have signed on as partners of CCPSA
 - vii. Competitions back in 2021. Commended Boccia Blast and Canadian Boccia Championships on hosting events under challenging times and keeping everyone safe.
 - viii. Bratz@home provided 80 kits to individuals across Canada, plus five hours of virtual coaching



- ix. Through Canadian Paralympic Committee Grant, held National Classifier Training Course to address gap in number of classifiers. Ten new classifiers went through training. Special thanks to Lorette Dupuis, Sharon Martin, Jules von Cramon, Liz Lusk for their work on the project.
 - x. Hosted a Frame Running try-it session in partnership with Ontario Cerebral Palsy Sports Association and Athletics Ontario
 - xi. Provided Participation Development Grants to five Provincial Partners and three clubs
- iii) High Performance (Jane Blaine):
- i. Four athletes competed at Tokyo Paralympic Games. First competition in 22 months. Tremendous resilience shown by athletes preparing and competing.
 - ii. COVID measures in place/continued in 2021 for training at INS Montréal. IST support (physiotherapy and psychology) provided to athletes either in person or virtual.
 - iii. INS Montréal remains main training hub. Second court added on 3rd floor.
 - iv. Sao Paulo Regional Boccia Championships held in December 2021. Canadian delegation of 10 athletes, plus performance partners and coaches.
 - v. Transition and new roles for National Team Coaches in 2022. Mario Delisle now in High Performance Director, César Nicolai now Head Coach, Simon Larouche, now Assistant and Espoir Coach, Ed Richardson remains BC1/2 Coach
 - vi. Gold Medal Profile adjustments made and used for 2022 National Team selection
 - vii. High Performance Debrief (Quad plus 1) held in October 2021. Own the Podium funding increased by \$10,000.
 - viii. Ten cards (Athlete Assistance Program) distributed in 2021. Sport Canada confirmed ten cards available through the Paris 2024 cycle.

Treasurer (Cornell Dover):

- Navigated COVID well and finances are solid
- \$1.7M in revenue, \$1.6M in expenses for surplus of \$100,000 in fiscal 2021-2022
- Surplus due in part to better fundraising results and new grants/revenue sourced
- Expenses: our competition costs continue to rise. 40% of expenses relate to High Performance and Participation & Development areas of focus. 30% to fundraising/Engage fees, and 30% to administration
- Auditor's Report: Clean Report. Noted in the *Basis for Qualified Opinion* section, as is standard with many charities, based on the fact the Auditor cannot reasonably verify the completion of donations made to CCPSA, they are providing a qualified opinion.
- *Emphasis of Matter* section, noted the Sport Canada Supplementary Schedule included in the Financial Statements on page 10, is unaudited
- *Other Matter* section, auditor noted with uncertainty of COVID, the potential for negative financial impact.



6. Appointment of Auditors:

- Noted can be a concern if with same auditor for more than five years, as there could be potential for bias/a comfort with the file where things might get missed. To mitigate this, we have rotated the partner overseeing the file.

Motion to Approve the Audit Firm of Parker, Prins, Lebano for 2022-2023 fiscal year: Steve Dukovich.
Seconded: *Jose Malo*. All in favour. Motion carried.

7. Elections:

- Sent out Board Nominations Material July 26, with a four-week window to apply

President

- Two nominations for President. Board discussed at In-Person meeting September 9-11.

Motion to Elect Suzanne Winterflood in the President role for a two-year term through the 2024 AGM
Steve Dukovich. Seconded: *Cornell Dover*. All in favour. Motion carried.

Vice-President

- No nominations received for Vice-President role. Alana Aird indicated she would like to stay in the role.

Motion to Elect Alana Aird in the Vice-President role for a two-year term through the 2024 AGM
Cornell Dover. Seconded: *Steve Dukovich*. All in favour. Motion carried.

Treasurer

- No nominations for Treasurer role
- Cornell, whose term has not expired will continue in the role, but anyone interested, please connect with Cornell and/or Peter

Director at Large (1 position)

- Gilles Levasseur has stepped down as Board member
- Two nominations for Director at Large position
- Board reviewed candidates at In-Person meeting September 9-11.

Motion to Elect Sarah Nixon-Suggitt in a Director at Large role for a two-year term through the 2024 AGM

Cornell Dover. Seconded: *Steve Dukovich*. All in favour. Motion carried.

- Steve Dukovich term expires with 2022 AGM. Steve indicated he would like to stay in role.



Motion to Elect Steve Dukovich in the Director at Large role for a two-year term through the 2024 AGM

José Malo. Seconded: *Cornell Dover*. All in favour. Motion carried.

- Alexander Ferreira-Silva term expires with 2022 AGM. Alex indicated he would like to stay in role.

Motion to Elect Alex Ferreira-Silva in the Director at Large role for a two-year term through the 2024 AGM

Cornell Dover. Seconded: *Steve Dukovich*. All in favour. Motion carried.

8. New Business:

- *Boccia 101* and *Profiling Women in Boccia* videos shown
- Peter recognized and thanked staff team

9. Adjournment:

- Motion to adjourn AGM: *Steve Dukovich*. Seconded: *Cornell Dover*. All in favour. Motion carried.

Meeting adjourned – 8:05 pm EST.