



**CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
ANNUAL GENERAL MEETING
THURSDAY, SEPTEMBER 9, 2021
via ZOOM**

Present:

CCPSA Board members: Alana Aird (Chair), Cornell Dover, Steve Dukovich, Gary Vander Vies, Suzanne Winterflood

CCPSA Staff: Peter Leyser, Jennifer Larson, Heather Bonas

Boccia Canada Council: Adam Dukovich (Co-Chair, Athletes' Council), Eileen Bartlett (Chair, Participation & Development Committee)

Other: Kim Morgan (participant), Mila Wong (participant), Sharon Martin (classifier), Karen O'Neill (Canadian Paralympic Committee), Chris Lindsay (Own the Podium), Stéphanie Parker (Sport Canada)

1. Call to order/ Roll Call – 7:07 pm

2. Declaration of votes:

- Voting members are the CCPSA Board of Directors: Cornell Dover, José Malo, Steve Dukovich, Gary Vander Vies, Alexandre Ferreira-Silva, Suzanne Winterflood, Alana Aird

3. Approval of Agenda:

- Motion to Approve Agenda: *Suzanne Winterflood*. Seconded: *Cornell Dover*. All in favour. Motion carried.

4. Approval of Minutes from the Annual General Meeting on September 10, 2020:

- Motion to Approve Minutes from the Annual General Meeting on September 10, 2020: *Gary Vander Vies*. Seconded: *Suzanne Winterflood*. All in favour. Motion carried.



5. Reports:

Executive Director (Peter Leyser):

- Thanked everyone involved in CCPSA at all levels for their resilience in 2020-2021. Recognized all commended all staff individually.
 - i) Safe Sport
 - Revisions completed to existing policies to align with the *Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS)*
 - Continued screening measures including Police Record Checks and Volunteer Sector Checks, plus online education through Respect Group (Bullying, Abuse, Harassment, Discrimination) as per CCPSA screening policy
 - ii) Gender Equity
 - Partnered with Dr. François Prince, University of Montreal on “*Factors Influencing Girls Participation in Boccia*”. Comments and data received that will help shape programming going forward.
 - iii) Concussion
 - Partnered with Dr. François Prince, University of Montreal on study to look at prevalence of concussion in boccia, plus correlation and impact of concussions for those with acquired brain injury (cerebral palsy). Created a concussion policy and *Return to Play Protocol* for boccia. Noted SCAT5 concussion assessment tool needs to be adapted for para athletes with sever motor and communication impairments.
 - Thanked Sport Canada for their financial support for Safe Sport and Gender Equity funding
 - iv) Governance/Board Representation
 - Thanked Marie Dannhauser and Jacqueline Zonneville who left the Board this past year for their time and contributions
 - Noted three new Board members this past year: Alexandre Ferreira-Silva (Financial Analyst with Montreal Football Club), Suzanne Winterflood (Regional Coordinator, Neil Squire Society), and Alana Aird (Lawyer, SV Law). Thanked them for their efforts and commitment.
 - v) Marketing & Communications
 - Increase in quality and quantity of content through work of Holly, Marketing & Communications Coordinator
 - Large activation last year around *World CP Day* on October 6th and again this year
 - *Profiling Women in Boccia Series* featured 14 vignettes released of women in various roles in the sport including athletes, coaches, performance partners,



officials and other volunteers. One compilation video released to coincide with International Women's Day last March. Videos can be viewed on CCPSA/Boccia YouTube channel.

vi) Funding & Partnerships

- Thanked federal sport partners for their continued support: Sport Canada, Own the Podium, Canadian Paralympic Committee, Coaching Association of Canada, and INS Quebec. In addition, Provincial Partners who are delivering boccia and disability sport.
- Hired T1 Agency who completed a revenue diversification plan for CCPSA to expand beyond the two current main revenue sources of Sport Canada and telemarketing. Activation to begin late this year/early next fiscal.

Boccia Canada Council (Gary Vander Vies):

- Began by noting the mandate and composition of the Boccia Canada Council

i) Athletes Council:

- i. Represent all boccia athletes and important for athletes to have a voice and representation through Athletes' Council
- ii. Anxious to return to events, but ensure safe environment

ii) Participation & Development:

- iii. *Participation Development Grants* provided to Provincial Partners and clubs based on established pillars including: Recruitment and Development, Daily Training, Coaching Education, Officials Development, and a newly added Equipment pillar
- iv. Several virtual programs to keep boccia community engaged through COVID including *Conversations with*, a speaker series on various topics in partnership with AQSPC. As well *Boccia Can Cup Skills Challenge*, and the *Canadian Eboccia Open* through the boccia battle app, which also included a trivia night
- v. Provided *bratz@home* boccia kits to 80 recipients, including virtual coaching
- vi. Established a Task Force which developed *Back to Boccia Training Guidelines* and *Back to Boccia Competition Guidelines* given health and safety concerns around COVID
- vii. Worked on maintenance cycle for officials
- viii. Applied for boccia inclusion in 2025 and 2027 Canada Games
- ix. Atlantic Canada Boccia Forum postponed to later in 2021
- x. Updated coaching courses to allow for virtual delivery and piloted – *Learn to Coach Boccia*, and *Introduction to Boccia Competition*



- xii. Pilot project for frame running for persons with motor disabilities is being developed with Athletics Canada. We're hoping frame running will be an athletic event at Paris 2024 Paralympics.
- iii) High Performance:
- xii. During the pandemic we were able to offer virtual coaching to National Boccia Team members
 - xiii. Full complement of Integrated Support Team for National Boccia Team including: physiotherapist, medical doctor, psychologist, physiologist
 - xiv. Added additional court at National Training Centre which assisted with Tokyo preparation
 - xv. Adjusted carding to spread over so more athletes could receive funding from Athlete Assistance Program

Treasurer (Cornell Dover):

- Noted the uncertainty with the impact of COVID early in fiscal 2020-2021, but that we came through well-off financially, however also noted the unfortunate impact of no competitions for our athletes (including those who went to Tokyo) to assist with preparation
- Revenues of approximately \$1,500,000 with expenses of approximately \$1,250,000
- \$230,000 surplus due in part to Fundraising/Telemarketing remaining strong in pandemic, in addition to Sport Canada Emergency Funding
- Surplus allows for some flexibility as we prepare for the future
- Surplus allowed in 2020-2021 allowed CCPSA to purchase capital assets including new floor at National Training Centre in Montreal, and frame runners as we look to develop that sport. Also provided free boccia@home kits sent to existing and future boccia players, to facilitate growth in the sport
- From Audited Financial Statements. Noted in the *Basis for Qualified Opinion* section, as is standard with many charities, based on the fact the Auditor cannot verify the completion of donations made to CCPSA, they are providing a qualified opinion.
- *Emphasis of Matter* section, noted the Sport Canada Supplementary Schedule included in the Financial Statements on page 10, is unaudited
- *Other Matter* section, auditor noted with uncertainty of COVID, the potential for negative financial impact. Cornell noted we have healthy reserves, and last year invested in a consultant to prepare a revenue diversification plan for CCPSA.

6. Elections:

- Sent out Board Application Package in July 2021 and reminder in August
- Through the process, there are still openings for President and Treasurer
- We did receive applications for Director at Large positions, and interviews to take place next week



- Alana encouraged all on the call to consider anyone they know who could assist in volunteer roles
- Alana noted Gary Vander Vies will be leaving the Board and thanked him for his work and dedication over the past 10 years. Gary thanked everyone and noted the progress and how far the Organization has come.

7. Appointment of Auditors:

- Motion to Approve the Audit Firm of Parker, Prins, Lebano for 2021-2022 fiscal year: Cornell Dover. Seconded: *Suzanne Winterflood*. All in favour. Motion carried.

8. New Business:

- None brought forward

9. Adjournment:

- Motion to adjourn AGM: *Gary Vander Vies*. Seconded: *Cornell Dover*. All in favour. Motion carried.

Meeting adjourned – 7:45 pm EST.