

**CANADIAN CEREBRAL PALSY
SPORTS ASSOCIATION**

FINANCIAL STATEMENTS

MARCH 31, 2020

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PARKER PRINS LEBANO
Chartered Professional Accountants
Professional Corporation

INDEPENDENT AUDITORS' REPORT

To the Members of the:
CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION

Qualified Opinion

We have audited the accompanying financial statements of the Canadian Cerebral Palsy Sports Association, which comprise the Statement Of Financial Position as at March 31, 2020, and the Statements Of Changes In Net Assets, Operations, and Cash Flows for the year then ended, and Notes To The Financial Statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Canadian Cerebral Palsy Sports Association as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Canadian Cerebral Palsy Sports Association derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Canadian Cerebral Palsy Sports Association. Therefore, we were not able to determine whether any adjustments might be necessary to recorded donations and fundraising, excess of revenues over expenditures, assets and net assets.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Canadian Cerebral Palsy Sports Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other Matter

There is tremendous uncertainty in regards to the negative economic impacts of the COVID-19 pandemic. It is very possible that there will be significant decreases in revenues. Management represents it will be able to adjust the organization's expenditures in order to avoid a significant negative impact on operational results. These financial statements do not include any potential adjustments or accruals for these potential effects.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Canadian Cerebral Palsy Sports Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Canadian Cerebral Palsy Sports Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Canadian Cerebral Palsy Sports Association's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Canadian Cerebral Palsy Sports Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Canadian Cerebral Palsy Sports Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Canadian Cerebral Palsy Sports Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



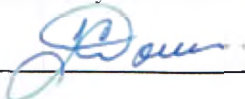
Parker Prins Lebano Chartered Professional Accountants Professional Corporation
Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Ottawa, Ontario
August 10, 2020

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
ASSETS		
CURRENT		
Cash	\$ 273,919	\$ 156,065
Accounts receivable	19,700	42,771
HST receivable	50,211	59,010
Prepaid expenses	<u>-</u>	<u>74,619</u>
	343,830	332,465
CAPITAL ASSETS (note 3)	2,758	3,940
INTERNALLY RESTRICTED FUNDS (notes 7, 8, and 9)	<u>291,843</u>	<u>287,326</u>
	<u>\$ 638,431</u>	<u>\$ 623,731</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 13,412	\$ 33,060
Government remittances payable	7,779	7,206
Deferred revenue	<u>10,500</u>	<u>17,812</u>
	<u>31,691</u>	<u>58,078</u>
NET ASSETS		
INVESTED IN CAPITAL ASSETS	2,758	3,940
UNRESTRICTED	312,139	274,387
TOKYO 2020 PARALYMPIC RESERVE (note 8)	154,186	152,225
CEREBRAL PALSY SPORTS PARTICIPATION RESERVE (notes 7 and 9)	<u>137,657</u>	<u>135,101</u>
	<u>606,740</u>	<u>565,653</u>
	<u>\$ 638,431</u>	<u>\$ 623,731</u>

Approved by the Board:



Director



Director

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2020

	Tokyo 2020 Paralympic Reserve	Cerebral Palsy Sports Participation Reserve	Invested in Capital Assets	Unrestricted	2020 Total	2019 Total
NET ASSETS, BEGINNING OF YEAR	\$ 152,225	\$ 135,101	\$ 3,940	\$ 274,387	\$ 565,653	\$ 582,598
Excess of revenue over expenditures, before other item	1,961	2,556	-	36,570	41,087	30,671
CPIRSA World Games, net (note 7)	-	-	-	-	-	(47,616)
Amortization	-	-	(1,182)	1,182	-	-
NET ASSETS, END OF YEAR	<u>\$ 154,186</u>	<u>\$ 137,657</u>	<u>\$ 2,758</u>	<u>\$ 312,139</u>	<u>\$ 606,740</u>	<u>\$ 565,653</u>

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
REVENUE		
Sport Canada (note 2)	\$ 616,900	\$ 534,000
Own the Podium	-	24,000
Fundraising	706,208	808,541
Athlete assessments	39,347	25,438
Memberships	257	-
Other grants	6,800	19,980
Interest and sundry	32,782	30,842
	<u>1,402,294</u>	<u>1,442,801</u>
EXPENDITURES		
Governance and leadership (note 6)	310,033	307,773
Communication and marketing (note 6)	21,005	15,637
Boccia and cerebral palsy participation and development	86,691	102,982
Boccia high performance (note 6)	477,662	489,535
Funding and partnerships	399,816	496,203
Safe sport (note 6)	66,000	-
	<u>1,361,207</u>	<u>1,412,130</u>
EXCESS OF REVENUE OVER EXPENDITURES, BEFORE OTHER ITEM	41,087	30,671
OTHER ITEM		
CPISRA World Games, net (note 7)	-	(47,616)
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	\$ 41,087	\$ (16,945)

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2020

	<u>2020</u>	<u>2019</u>
CASH FLOWS FROM (USED FOR) OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenditures	\$ 41,087	\$ (16,945)
Items not affecting cash:		
Amortization	<u>1,182</u>	<u>1,689</u>
	42,269	(15,256)
Net changes in non-cash items related to operations:		
Accounts receivable	23,071	(33,491)
HST receivable	8,799	(7,088)
Prepaid expenses	74,619	5,508
Accounts payable and accrued liabilities	(19,648)	10,145
Government remittances payable	573	482
Deferred revenue	<u>(7,312)</u>	<u>17,812</u>
INCREASE (DECREASE) IN CASH	122,371	(21,888)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>443,391</u>	<u>465,279</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>\$ 565,762</u></u>	<u><u>\$ 443,391</u></u>
 Cash and cash equivalents consist of:		
Cash	\$ 273,919	\$ 156,065
Internally restricted funds (notes 7, 8 and 9)	<u>291,843</u>	<u>287,326</u>
	<u><u>\$ 565,762</u></u>	<u><u>\$ 443,391</u></u>

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2020

1. DESCRIPTION OF ACTIVITIES

The Canadian Cerebral Palsy Sports Association (the "Association") is incorporated under the Canada Corporations Act and is a registered charitable organization as defined by the Income Tax Act of Canada. The Association collaborates with partners to increase the participation of Canadians with cerebral palsy and related disabilities in sport and physical activity, while leading, developing and growing boccia from grassroots, to producing World and Paralympic Champions.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations, and reflect the following policies:

CAPITAL ASSETS

Capital assets are recorded at cost and amortization is calculated at the rate of 30% per year on a declining balance basis. In the year of acquisition, one-half of the annual rate is applied.

REVENUE RECOGNITION

The Association follows the deferral method of recognizing revenue. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

SPORT CANADA CONTRIBUTIONS

Contributions received from Sport Canada are subject to specific terms and conditions regarding the expenditure of the funds. The Association's records are subject to audit by Sport Canada to identify instances, if any, in which amounts charged against contributions have not complied with the agreed terms and conditions and which, therefore, would be refundable to Sport Canada. Adjustments to prior years' contributions are recorded in the year in which Sport Canada request the adjustment.

Contributions are accounted for on an accrual basis. Any portion of a contribution that has not been spent for the purpose it was intended is considered refundable to the Federal Government.

USE OF ESTIMATES

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed annually and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

FINANCIAL INSTRUMENTS

Financial instruments are recognized at fair value.

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS (continued)
MARCH 31, 2020

3. CAPITAL ASSETS

	<u>2020</u>			<u>2019</u>
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Office equipment	\$ 52,025	\$ 50,032	\$ 1,993	\$ 2,847
Sports equipment	<u>17,159</u>	<u>16,394</u>	<u>765</u>	<u>1,093</u>
	<u>\$ 69,184</u>	<u>\$ 66,426</u>	<u>\$ 2,758</u>	<u>\$ 3,940</u>

4. FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, accounts receivable and accounts payable and accrued liabilities and government remittances payable. Unless otherwise noted, it is management's opinion that the Association is not exposed to significant interest rate, currency, credit, liquidity or market risks arising from its financial instruments and the carrying amount of the financial instruments approximate their fair value.

5. LEASE COMMITMENT

The Association is committed to an operating lease for office facility. The minimum payments over the next year are \$16,250.

6. SALARIES AND BENEFITS

Salaries and benefits are allocated as follows:

	<u>2020</u>	<u>2019</u>
Governance and leadership	\$ 186,465	\$ 168,969
Communication and marketing	5,940	6,115
Boccia high performance	139,960	126,358
Safe sport	<u>14,976</u>	<u>-</u>
	<u>\$ 347,341</u>	<u>\$ 301,442</u>

7. CPISRA WORLD GAMES

On March 28, 2018, the Association's Board of Directors approved the allocation of \$45,000 of funding from Cerebral Palsy Sports Participation Reserve Fund to send a team to participate in the CPISRA World Games taking place in August 2018, in Sant Cugat, Spain. This was a new initiative to fund the development of CP athletes other than boccia players.

Athlete, PSO, NSO fees	\$ 60,105
CPISRA World Games expenses	<u>(107,721)</u>
Deficit	<u>\$ (47,616)</u>

The Board also approved the allocation of any excess of revenue over expenditures to be applied to the Cerebral Palsy Sports Participation Reserve Fund for this year.

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS (continued)
MARCH 31, 2020

8. TOKYO 2020 PARALYMPIC RESERVE

The Association's Board of Directors has established this fund for the purpose of segregating funds to be used for preparation of the Tokyo 2020 Paralympic team. Valid use of the funds could include, but not limited to, sport science services, coaching, competitions, training, equipment, and research and development.

The initial investment in the Tokyo 2020 Paralympic Reserve was \$150,000. Any income generated by the fund will be kept within the fund and any expenses will require the Association's Board of Directors approval. Transferring of money from the fund to another Association account will require the Association's Board of Directors approval. Annually, the Association's Board of Directors will review activities in the fund and determine if the fund is meeting its intended purpose. Closing the fund will require the Association's Board of Directors approval.

As at March 31, 2020 the fund balance consisted of a Guaranteed Investment Certificate (GIC) of \$154,186 (2019 - Cash of \$152,225) bearing an annual interest rate of 1.55% and maturing in May 2020.

9. CEREBRAL PALSY SPORTS PARTICIPATION RESERVE

The Association's Board of Directors has established this fund for the purpose of segregating funds to be used as per the Association's stated mission of "...increasing the participation of Canadians with cerebral palsy and related disabilities in sports and physical activity...". Valid use of the funds could include, but not limited to, programming, partnerships, marketing and communications, and research projects.

The initial investment in the Cerebral Palsy Sports Participation Reserve was \$150,000. Any income generated by the fund will be kept within the fund and any expenses will require the Association's Board of Directors approval. Transferring of money from the fund to another Association account will require the Association's Board of Directors approval. Annually, the Association's Board of Directors will review activities in the fund and determine if the fund is meeting its intended purpose. Closing the fund will require the Association's Board of Directors approval.

As at March 31, 2020 the fund balance consisted of a Guaranteed Investment Certificate (GIC) of \$137,657 (2019 - \$152,046, net of \$16,945 due to the unrestricted reserve) bearing an annual interest rate of 1.55% and maturing in May 2020.

10. COMPARATIVE FIGURES

Certain comparative figures may have been reclassified in order to conform with the current year financial statement presentation.



PARKER PRINS LEBANO
Chartered Professional Accountants
Professional Corporation

INDEPENDENT AUDITORS' COMMENTS ON SUPPLEMENTARY FINANCIAL INFORMATION

To the Members of the:

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION

The audited financial statements of the **CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION** as at March 31, 2020 and our report thereon, dated August 10, 2020, are presented in the preceding section of these financial statements. The financial information presented hereinafter was derived from the accounting records tested by us as part of the auditing procedures followed in our examination of the financial statements and, in our opinion, it is fairly presented in all material respects in relation to the financial statements taken as whole.

A handwritten signature in black ink, appearing to read 'Parker Prins Lebano', written in a cursive style.

Parker Prins Lebano Chartered Professional Accountants Professional Corporation
Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Ottawa, Ontario
August 10, 2020

CANADIAN CEREBRAL PALSY SPORTS ASSOCIATION
SUPPLEMENTARY SCHEDULE - SPORT CANADA
MARCH 31, 2020

	Total
FUNDING	
General administration	\$ 27,500
Governance	9,500
Salaries, fees and benefits	106,125
Coaching salaries and professional development	50,500
National team program	2,000
Official languages	10,000
Operations and programming	63,375
Enhanced excellence	276,900
Next generation initiative	5,000
Safe Sport	<u>66,000</u>
	<u>616,900</u>
EXPENDITURES	
General administration	74,937
Governance	12,050
Salaries, fees and benefits	257,877
Coaching salaries and professional development	70,000
National team program	1,781
Official languages	12,675
Operations and programming	87,046
Enhanced excellence	380,791
Next generation initiative	11,908
Safe Sport	<u>66,000</u>
	<u>\$ 975,065</u>