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| CATEGORY: 2.0 Boccia & Cerebral Palsy Participation & Development | | | |
| SECTION: 2.1 Events | | | |
| POLICY: 2.1.1 Sanctioning Policy | APPROVED: August 1, 2018 | REVISED: | PAGES: 4 |

1. Purpose

The CCPSA is committed to providing an environment that promotes standard and fair competition; and as such, Event Organizers wishing to hold Boccia events must first seek approval and sanction from the CCPSA. Irresponsible behaviour, unfair competition, or an unsafe environment can result in severe damage to the CCPSA and to Individuals. This Policy provides sanctioning criteria that will help ensure that Events are of high quality, safe, fair, and protect the health and welfare of the participants.

2. Definitions

The following terms have these meanings in this Policy:

“*Events*” – boccia tournaments

“*Event Organizer*” – any sponsoring agency, host organizing committee, or individual sponsor/host that is applying for the sanction

“*Individuals*” – all individuals employed by, or engaged in activities with, the CCPSA including but not limited to, athletes, coaches, performance partners/sport assistants, support persons, officials, volunteers, managers, administrators, staff and Board of Directors of the CCPSA

3. Application of this Policy

3.1 This Policy applies to all sanctioned Boccia Events that are organized and run by Event Organizers. Events that do not apply for a sanction are not considered sanctioned and do not fall under this policy, even if the event meets the criteria.

3.2 Sanctions are not transferable and new sanctions must be obtained each year for annual Events.

4. Benefits of Sanctions

Sanctioned Boccia Events receive the following benefits:

- Assurance for participants that event meets minimum quality standards
- Insurance coverage through the CCPSA's insurance
- Allow athletes to gain national ranking points (exception: national ranking points cannot be earned at Provincial Championships)
- Support for event promotion
- Support to contact potential event officials
- Event posted on Calendar of Events
- Event results posted online
- Branded signage, flags, tablecloths or other materials (as available)
- Allow referees and classifiers to receive credit towards maintaining certification

5. Events Requiring Sanction

A sanction is required to host the following:

- National Opens (Domestic Invitational Tournaments)
- Provincial Boccia Championships (one per province per year)
- Canadian Boccia Championships

6. Sanctioned Event Criteria

6.1 All sanctioned Boccia Events must follow the CCPSA's policies.

6.2 Event Organizers of all sanctioned Boccia events must meet the following criteria:

6.2.1 Participants will compete in the appropriate age division, as recognized by the CCPSA.

6.2.2 Participants will compete in the appropriate classification, as recognized by the CCPSA. Host may request an exception to this requirement for Provincial Championships in the event that there are insufficient athletes to field a quality competition in a classification. In this case, classifications may be combined and athletes may be awarded medals based on their finish in the combined class.

6.2.3 Participants must sign a waiver absolving the CCPSA of liability and permitting use of their image for promotional purposes.

6.2.4 Participants must be members in good standing with their Provincial Sport Organization

6.2.5 The CCPSA Code of Conduct and Ethics, Discipline and Complaints, Event, and Appeals Policy will be in effect at the Event

6.2.6 Provide a copy of the registered participants list including the participant's full name, birthdate and classification to the Head of Classification thirty days (30) days prior to the event

6.2.7 Within ten (10) days after the Event, provide the Official Results to the CCPSA. Official Results must include:

- Full name of all participants
- Boccia classification
- Age category (if applicable)
- Pool lists
- Results of pool play, playoff rounds and finals

7. Event Organizers must also meet the following event-specific criteria:

7.1 National Open (Domestic Invitational Tournament)

In addition to the criteria in 6.2, Event Organizers of all sanctioned National Opens must meet the following criteria:

- Facility is up to standards as per Technical Guidelines
- In pool play, 60% of Referees have national level qualifications or higher
- In playoff rounds, 100% of Referees have national level qualifications or higher
- Liners - some prior training and previous boccia event experience
- Score-keepers – some prior training and previous boccia event experience
- Technical Delegate, Head Referee and Lead Classifier are approved by Boccia Canada and do not serve in a dual role for any of those three positions
- Classification is provided by a minimum of one team of Classifiers with national level qualifications or higher
- Classifications must be conducted in accordance with the guidelines set out in the most recent edition of the Boccia Canada Classification rules and the most recent BISFed Sport Profiles

- Invitations must be extended to a minimum of three provinces directly by the Host Organizing Committee
- Subject to the number of competitors, two Levels of Competition: a) Elite and b) Novice/Recreation are offered
- Only Elite Level will receive Ranking Points
- Points awarded to the minus one rule (i.e. 3 competitors – 2 places receive ranking)
- In pools with one competitor, no ranking points will be awarded
- Most recent edition of BISFed rules are followed
- Most recent edition of Canadian Boccia Classification rules are followed

7.2 Provincial Boccia Championship

- In addition to the criteria in 6.2, Event Organizers of all sanctioned Provincial Boccia Championships must meet the following criteria:
 - Facility is up to standards as per Technical Guidelines
 - All Referees have provincial level qualifications or higher
 - Liners - no minimum qualifications
 - Score-keepers – no minimum qualifications
 - Classification is provided by a minimum of one team of Classifiers with provincial level qualifications or higher (as defined by the PSO)
 - Provincial classifications must be conducted in accordance with the guidelines set out in the most recent edition of the Boccia Canada Classification rules and the most recent BISFed Sport rules are followed
 - Most recent edition of Canadian Boccia Classification rules are followed
 - Limit of one sanctioned provincial championships per province per year
 - Note: Provincial Boccia Championship are sanctioned to assist with quality control, allow for classification and for referees to maintain certification, but no national ranking points will be awarded for provincial championships results

7.3 Canadian Boccia Championship

In addition to the criteria in 6.2, Event Organizers of all Canadian Boccia Championships must meet the following criteria:

- Most recent Canadian Boccia Championship Technical Guidelines are met
- Facility is up to standards as per the Technical Guidelines
- In pool play, 75% of Referees have national level qualifications or higher
- In playoff rounds, 100% of Referees have national level qualifications or higher
- Liners - some prior training and previous boccia event experience
- Score-keepers – some prior training and previous boccia event experience
- Technical Delegate, Head Referee and Lead Classifier are approved by Boccia Canada and do not serve in a dual role for any of those three positions
- Classification is provided by two teams of Classifiers with national level qualifications or higher
- National classifications must be conducted in accordance with the guidelines set out in the most recent edition of the Boccia Canada Classification rules and the most recent BISFed Sport Profiles
- A minimum of three provinces will be in attendance
- Most recent edition of BISFed rules are followed
- Most recent edition of Boccia Canada Classification rules are followed

8 Requesting a Sanction

- 8.1 Requests for sanctions must be submitted to the CCPSA staff, as assigned by Executive Director, in writing at least one hundred and twenty (120) days prior to the Event.
- 8.2 Requests for sanctions must be accompanied by the sanctioning fee, as set by the CCPSA and stated on the sanction application form.
- 8.3 The request for sanction will be approved or denied by CCPSA staff, as assigned by the Executive Director. If the sanction is denied, the CCPSA will provide reasons for the decision. Sanction applications that have been denied may request an exception from the Chair of the Boccia Canada Council Participation and Development Committee. The decision to make exceptions to the sanction criteria will be the sole discretion of the Chair of the Boccia Canada Council Participation and Development Committee. If the Chair is in a conflict of interest, the request for exception will be heard by the Chair of the Boccia Canada Council.
- 8.4 Requests for sanctions with less than one hundred and twenty (120) days' notice shall be accompanied by a written statement giving reasons for requesting an exemption to the time limitation. The decision to accept, or not accept, the late sanction request will be at the sole discretion of the Chair of the Participation and Development Committee and may not be appealed. If the Chair is in a conflict of interest, the request will be heard by the Chair of the Boccia Canada Council.

9 Sanction Refusals

The CCPSA may refuse, deny or cancel a sanction for reasons that include, but are not limited to:

- Failure to meet sanction criteria
- Poor organization, hosting, or running of a prior sanctioned Event
- Concerns that the Event Organizer requesting the sanction is not capable of meeting the CCPSA's sanctioning requirements, or other factors relating to the operations of the Event
- Profits from the Event being directed to an individual or for-profit corporation
- Late or incomplete sanction request
- Failure to pay sanctioning fee
- Absence of support from PSO for the sanction application
- PSO is not a partner in good standing with the CCPSA
- Any other issue or matter which the CCPSA deems may affect the CCPSA's ability to obtain insurance coverage
- Any other issue or matter which the CCPSA deems may damage the reputation of the CCPSA or that may introduce unreasonable safety concerns

The final decision to refuse, deny or cancel a sanction rests with the Chair of the Boccia Canada Council Participation Development Committee.

If a sanction is canceled post-event, the results will be nullified and national rankings returned to be as they were prior to the event.

10 Event Format

All sanctioned Boccia Events are to follow the BISFed competition format where feasible. To ensure players receive as much playing time and playoff experience as possible, some exceptions to the format are permissible as identified in the Hosting Manual.

11 Enforcement

Failure to adhere to this Policy may permit discipline in accordance with the CCPSA's Policies relating to *Code of Conduct and Ethics, Discipline and Complaints, Event, and Appeals Policy*.